

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on December 13, 2011*

Authority Members present: Mr. Mark Dyer
Ms. Tracey Green
Mr. Michael McFann
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq., Authority Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on December 13, 2011. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Dyer. It was noted that there were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported that, during the past period, a major water main break had occurred at Camden-Wyoming Avenue, under a Portland Cement Concrete (PCC) pavement section of the street. Mr. Scott indicated that the Authority had needed to rent various pieces of construction equipment to allow the Authority's crews to excavate the area of the water main break and repair the old blown out lead packing of the existing aging water main. The work had been completed on a Sunday, and the maintenance of traffic, consistent with DeIDOT's requirements, had been managed by the Authority's crews and partially outsourced, Mr. Scott added. Mr. Scott indicated that the repair area had been temporarily patched using cold patch material. Mr. Scott noted that the cold patch material had subsequently been replaced by temporary hot-mix, hot-laid asphalt. Mr. Scott indicated that DeIDOT engineers were anticipated to formulate specifications for the permanent repair of the PCC pavement. Because the PCC pavement replacement would require specialty construction equipment, the Authority would be outsourcing the repairs through local qualified contractors. Concerned, Mr. Scott anticipated that the un-budgeted pavement repair, alone, could cost the Authority about \$20,000. Further details on the status of this project would be presented at future Authority Meetings, Mr. Scott added.

Mr. Scott indicated that a notice had been published in the *Delaware State News* on December 6, 2011, in advance of draining of the Authority's One Million Gallon elevated water storage tank, to make the Authority's customer aware of the scheduled

Maintenance & Operations Status (Superintendent Report, cont.):

maintenance and potential temporary drops in water pressure within the Authority's service area. Mr. Scott indicated that notices had also been posted in the Town Halls of Camden and Wyoming. Mr. Scott explained that the draining of the tank had been an integral part of the Authority's 10-year maintenance contract with Corrosion Control Corporation. The tank had been inspected, washed out, sterilized, and placed back in service during the past period, Mr. Scott added.

Mr. Scott reported that a new water service had been installed by the Authority's construction crews at Asbury Avenue.

Mr. Scott reported that, of the approximate \$160,000 of receivables during the past period, about \$55,000 remained unpaid and continued aging. Mr. Scott explained that the increase in the number of foreclosures and empty houses had contributed to the Authority's Accounts Receivables (AR) aging days. Mr. Scott noted that, of the 39 water services shut offs to properties with seriously over due accounts, 10 accounts remained unsatisfied and their water service remained shut off. Mr. Scott indicated that three services had been restored for property owners with documented hardship situations.

Mr. Scott referenced a copy of the Authority's Application for services, which had been distributed to the Board Members, indicating the Authority's impact and other fees and charges that had been scheduled to become effective on January 1, 2012. It was noted that the Authority's water usage rates had been reduced from \$5.22 per 1,000 gallons to \$4.73 per 1,000 gallons of usage, and the sewer usage rates had been reduced from \$2.29 per 1,000 gallons to \$2.22 per 1,000 gallons of usage. It was also noted that the flat charge for residential irrigation water accounts would be reduced from \$28.83 per quarter to \$5.00 per quarter.

Engineering Report:

Gharebaghi reported that, with the completion of the sanitary sewer pump station at the residential land development of Wynsome Knoll, the project's developer would be transferring the ownership of the 1,600 square-foot pump station parcel to the Authority. Ms. Sherlock would assist with the process and review the tract's deed prior to its recordation, Gharebaghi added.

Gharebaghi indicated that he had been in touch with the Public Service Commission staff regarding the Authority's application for a Certificate of Public Convenience and Necessity (CPCN). The CPCN application continued to be "pending," Gharebaghi added.

In response to Mr. Dyers question concerning the status of the Boy Scout's application for a Piney Point aquifer water well, Gharebaghi indicated that the Department of Natural Resources and Environmental Control (DNREC) had decided to issue the well permit to the Boy Scout's proposed on-site water well despite the Authority's objection to the issuance of the subject well permit because it had been inconsistent with the regulations of the State.

Legal Report:

Ms. Sherlock provided a brief status update concerning the Authority's legal matters. Ms. Sherlock indicated that she had been in contact with the Recorder of Deeds regarding the errors on the part of the Office of the Recorder of Deeds in and for Kent County. Ms. Sherlock indicated that she would discuss the matter with the County's attorney toward a satisfactory resolution.

Mr. Quinn indicated that, at the past Town of Wyoming Mayor and Council Public Meeting, he had been advised that his reappointment to the Authority Board depended upon the outcome of the FOIA complaint against the Authority. Mr. Quinn expressed concern about his reappointment and indicated that he would continue to serve on the Board in 2012, until, and if, the Town of Wyoming Mayor and Council identified and appointed a replacement.

Approval of the Consent Agenda:

Motion: Mr. Green made a motion to approve the Consent Agenda, seconded by Mr. McFann. Motion carried unanimously.

Visitors' Comments:

There were no comments by the visitors.

Adjournment:

Motion: Ms. Quinn made a motion to adjourn the Regular Meeting, seconded by Ms. Green. Motion carried unanimously.

The Regular Meeting adjourned at 7:25 p.m.

The next Regular Meeting will be held on January December 10, 2011, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent